

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

January 14-15, 1955

**For the confidential information
of the Board of Trustee**

The Board of Trustees was called to order in the Board room at 10:10 a.m. on January 14, with the following members present: McCracken, Reed, Sullivan, Hansen, Patterson, Jones, Brough, Newton, Chamberlain, Peck, and McIntire and, ex-officio, Simpson and Humphrey. Miss Velma Linford, ex-officio member, joined the meeting at 11:10 a.m.

On behalf of the Trustees, Mr. McCracken, Acting President of the Board, congratulated Mr. Simpson on his election as Governor, expressed the pleasure of Board members in having him continue on the Board as an ex-officio member, and stated the conviction that he would be an excellent Governor. In responding to Mr. McCracken's remarks, Governor Simpson stated that it was not his plan to change the complexion of the Board through the appointments he would make as a result of the expiration of terms of Board members. He re-affirmed his interest in the University and declared his intention of attending as many of the meetings of the Board of Trustees as possible during his term as Governor.

Mr. Newton stated that he felt the minutes of the November 4-5 meeting with regard to the school of nursing at Sheridan should be corrected to indicate that the new memorial hospital in Sheridan has been in operation since June 1954, and that the Northern Wyoming Community College has qualified faculty and necessary equipment and laboratory facilities for instituting a school of nursing. Mr. Brough moved that the motion passed at the November meeting be changed to read as follows: "That the President be authorized to request an amendment to the Legislative budget for the Division of Nursing to such an extent that a program of nurses training for a minimum of one year and a maximum of two years could be provided in connection with the Northern Wyoming Community College, the amount to be requested for the program to be determined on the basis of the formula currently in use between the University and

WELCOME TO GOVERNOR
SIMPSON

APPROVAL OF MINUTES

the Casper Junior College, and that if the requested appropriation is approved by the Legislature, a school of nursing be established in Sheridan," and that the remainder of the minutes be approved as written. Mr. Sullivan seconded the motion and it was carried.

Mr. McCracken appointed Mr. Hansen, Mr. Jones, and himself to serve as the Trustee members of the Faculty-Trustee Committee on Honorary Degrees, and a preliminary meeting of the Committee was set for January 15 at 1:30 p.m.

President Humphrey called the Trustees' attention to a map of the campus which had been drawn by Dr. S. H. Knight, and he gave each Trustee a photograph of the map. Mr. Peck moved that President Humphrey be directed to write Dr. Knight a letter expressing the Board's appreciation for his fine work in preparing the map. Mr. Chamberlain seconded the motion and it was carried.

Mr. Reed moved that a committee composed of Mr. Hansen, Mr. McCracken, and Mr. Peck be appointed to prepare an appropriate resolution, for approval by the Board and inclusion in the minutes, recognizing the advancement of Mr. Milward L. Simpson, former President of the Board of Trustees, to the Governorship of the state. Mr. Chamberlain seconded the motion and it was carried.

Turning their attention to the President's Report, the Trustees considered first President Humphrey's recommendations with respect to appointments. Mr. Sullivan moved, Mrs. Patterson seconded, and it was carried that the following appointments be approved:

1. Mr. Perry Clay as County Agent in Weston County, effective December 1, 1954, at a salary rate of \$4,896 on a twelve-month basis.

HONORARY DEGREES
COMMITTEE

CAMPUS MAP

RESOLUTION ON ELECTION
OF MR. SIMPSON AS
GOVERNOR

APPOINTMENTS

Clay

2. Mr. William B. Bagley as Associate County Agent in Lincoln County, effective December 27, 1954, at a salary rate of \$5,208 on a twelve-month basis.

Bagley

3. Miss Charlotte Phillips as Home Demonstration Agent in Weston County (transferred from a similar position in Platte County), effective January 1, 1955, at her current salary rate of \$3,900 on a twelve-month basis.

Phillips

4. Dr. Willard D. Schutz as Assistant Professor of Agricultural Economics, effective January 15, 1955, at a salary rate of \$6,000 on a twelve-month basis.

Schutz

5. Dr. William B. Owen as Director of the Biology Teachers Institute to be held on the University of Wyoming campus from July 18 through August 19, 1955, at a salary of \$1,402 in addition to his regular nine-month salary of \$6,312.

Owen

It was moved by Mr. Sullivan, seconded by Mrs. Patterson, and carried that the following resignations be approved:

RESIGNATIONS

1. Mr. A. V. Edsall, County Agent in Weston County, effective November 30, 1954, because the death of his father made it necessary for him to operate the home ranch.

Edsall

2. Miss Joan Anderson, Home Demonstration Agent in Weston County, effective December 8, 1954, to be married.

Anderson

3. Miss Margaret Koenig, Home Demonstration Agent in Goshen County, effective January 15, 1955, to accept a position as district supervisor in Kansas.

Koenig

4. Mr. John A. Hopkin, Assistant Agricultural Economist and Assistant Professor of Agricultural Economics, effective January 31, 1955, to accept a position with the Bank of America in San Francisco.

Hopkin

5. Mr. John D. Williams, Assistant Professor of Elementary Education,

Williams

and Principal of the University Elementary School, effective December 31, 1954, to seek another position.

6. Miss Mary Santee, News Editor, effective January 21, 1955, to do graduate work at Oklahoma A. & M. College.

It was moved by Mr. Hansen, seconded by Mr. Sullivan, and carried that leaves of absence be approved as follows:

1. Mr. Jack Routson, Assistant Professor of Business Administration, a leave without pay for the academic year 1955-56 to permit him to continue work toward the doctorate at the University of Illinois.

2. Dr. L. R. Kilzer, Head of the Department of Secondary Education, a sabbatical leave for the second semester of 1955-56, at full salary, for the purpose of visiting teacher-training institutions in New Mexico, Arizona, California, Nebraska, Iowa, and perhaps Kansas to study first-hand the programs of internship or off-campus teaching for prospective high school teachers, the core curriculum and the program of general education in each institution visited, with the stipulation that Dr. Kilzer would present a written report on the results of his study to the Board of Trustees at the conclusion of his leave.

3. Mr. Guy C. Woodward, Extension Irrigation Specialist, a revision of his request for leave which was approved at the November meeting of the Board, the revision providing for sabbatical leave at full salary for the fall semester of 1955-56, two and a half months of leave without pay and one and a half months of accumulated vacation leave to permit him to do graduate work.

Mr. Jones moved that the Board approve the recommendation of the President's Advisory Committee and President Humphrey that the academic rank of Mr. Robert L. Hitch, which was reduced from Assistant Professor to Instructor to permit him to become a candidate for the Ed.D. degree,

Santee

LEAVES OF ABSENCE

Routson

Kilzer

Woodward

RESTORATION OF RANK
FOR ROBERT L. HITCH

be restored to Assistant Professor effective January 1, 1955, Mr. Hitch having completed requirements for the degree at the end of the fall quarter. Mr. Reed seconded the motion and it was carried.

1. General Equipment. Mr. Reed moved that the Board authorize an appropriation of \$160 from the General Fund to reimburse the Emergency Reserve fund for the purchase of a stencil washing machine for use by the President's office and the Business office. Mr. Brough seconded the motion and it was carried.

2. University Band. The request from Mr. Edgar J. Lewis, Band Director, for an appropriation to cover transportation for the Band for a spring concert tour elicited a number of suggestions for improvement of the Band and its performance. The possibility of having the Band go to Billings, Montana, in the fall of 1955 for the football game between the University of Wyoming and Montana State University, giving concerts in a number of towns en route, was also suggested. After some further deliberation, it was moved by Mr. Reed that the requested appropriation of \$1,800 be authorized from the General Fund to cover the proposed spring concert tour, with the understanding that President Humphrey would instruct the Band Director to make every effort to improve the Band's performance prior to the tour. The motion was seconded by Mr. Brough and carried.

3. Division of Music. Mr. Jones moved that the Board authorize an appropriation of \$215.18 from the General Fund to cover the cost of transportation for the members of the University Choir to go to Boulder, Colorado, on April 17 for participation in the annual Intercollegiate Choir festival. Mr. Newton seconded the motion and it was carried.

4. Knight Hall Lighting. Mr. Reed moved that an appropriation of \$57.03 be made from the General Fund to cover the cost of installing

BUDGET CHANGES

General Equipment

University Band

Division of Music

Knight Hall Lighting

two temporary flood lamps on the parapet wall on the east side of Knight Hall. Mr. Peck seconded the motion and it was carried.

5. High School Tournament Open House. Mr. Sullivan moved that the Board authorize an appropriation of \$670 from the General Fund to cover the cost of the open house to be held during the High School Tournament in March. Mr. Newton seconded the motion and it was carried.

1. Music. Mr. Reed moved that the Board authorize the granting of fifteen Band scholarships during the first term of the 1955 summer school, each scholarship to carry remission of fees in the amount of \$37.00. Mr. Peck seconded the motion and it was carried.

2. American Studies. Mr. Sullivan moved that the Board authorize the granting of scholarships to the fifty teachers participating in the 1955 Conference of American Studies, each scholarship to carry remission of fees in the amount of \$37.00. Mr. Chamberlain seconded the motion and it was carried.

In connection with consideration of the fee remission scholarships for participants in the American Studies summer program, President Humphrey stated that he had recently submitted three proposals to Mr. W. R. Coe, through whose generosity the American Studies Program at the University has been established.

The first proposal, he said, called for bringing together on the campus of the University of Wyoming during the summer of 1955 a group of forty people, twenty of whom would be heads of college or university programs of American Studies, and twenty of whom would be heads of high school departments, for a week or ten-day conference in an effort to coordinate and set a pattern for American Studies programs throughout the nation.

The second proposal provided for a grant to the Association of

High School Tournament
Open House

SCHOLARSHIPS

Music

American Studies

REPORT ON PROPOSALS
SUBMITTED TO W. R. COE

American Colleges for a three-year period to permit making a careful study of American Studies programs in all of the liberal arts colleges, setting up standards for liberal arts colleges offering the bachelor's degree in American Studies, determining the financial aid needed by inadequately supported institutions which are attempting to offer the courses, and establishing a roster of individuals educated in the fields of American Studies and having an appreciation of the American capitalist system.

The third proposal which President Humphrey stated he had made to Mr. Coe called for a conference of seventy deans of commerce, thirty-five from private institutions and thirty-five from public institutions, to consider the possibility of making American Studies an integral part of the education of future businessmen.

Dr. Humphrey told the Trustees that Mr. Coe had approved the first proposal and that he was giving serious consideration to the other two proposals.

Asked about Mr. Coe's plans for contributing toward a building for the University of Wyoming, Dr. Humphrey stated that Mr. Coe had indicated his intention of contributing an American Studies section for the new Library building, provided the Wyoming Legislature made provision for construction of the Library. Dr. Humphrey added that he believed Mr. Coe would probably contribute \$750,000 toward such a project.

There was a brief discussion of the series of meetings with legislators and alumni which were arranged for by the various Trustees and at which President Humphrey presented the University's program and needs for the 1955-57 biennium. It was the consensus of the Board that the meetings were very valuable from a public relations standpoint, and that similar meetings should be held prior to each Legislative session. President Humphrey expressed appreciation to the Trustees for their part in making the meetings a success.

LEGISLATIVE-ALUMNI
MEETINGS

Mr. Brough moved that the name of Merica Hall be changed to Merica Pharmacy Building to indicate the fact that the building now houses the College of Pharmacy. Mr. Newton seconded the motion and it was carried.

President Humphrey recommended that he be authorized to issue to each student graduating under the Health Services grant-in-aid program a certificate or diploma stating in part that the student's professional education was made possible by participation of the State of Wyoming in a program of regional education. Mr. Reed moved that the recommendation be approved and that President Humphrey be directed to submit to the Board at a later meeting a suggested form for the proposed diploma or certificate. Mr. Hansen seconded the motion and it was carried.

Mr. Reed moved that the Director of Athletics be given permission to charter a Frontier Airlines DC-3 from Laramie to Oklahoma City on January 27, returning to the campus on January 30, in order to transport the basketball team to game commitments at Oklahoma City University and the University of Wichita on January 28-29, it being understood that prior permission of the parents of all students making the trip would be secured and that trip insurance would be taken out on each individual. Mr. Jones seconded the motion and it was carried.

Mr. Hansen moved that the Board approve the request of Dr. R. H. Burns that he be discharged from his duties as Chairman of the Steamboat Monument Project, it being understood that he would continue to accept contributions to the Project and that he would assist in obtaining the sponsorship of the Project by the Athletic Department and the Student Senate when they are in position to assume sponsorship. Mr. Sullivan seconded the motion and it was carried.

CHANGE IN NAME OF
MERICA HALL

CERTIFICATES FOR
STUDENTS GRADUATING
UNDER HEALTH SERVICES
TRAINING PROGRAM

AIR TRAVEL FOR
BASKETBALL TEAM

STEAMBOAT MONUMENT

Dr. Humphrey reported to the Board that a committee appointed to develop the Aven Nelson Memorial Garden had adopted the following long-range objectives for the project: (1) set aside a rather large area on the campus that would eventually become part of the Garden (suggested area on Ivinson Avenue, beginning back of Hoyt Hall, continuing to Merica Hall and including the area in front of Old Main and back of the Library); (2) make plans for developing the project over a period of years—not as a short-range project—and as a state-wide project, with a permanent advisory committee to be made up of people throughout the state; and (3) select a landscape architect familiar with Rocky Mountain conditions to assist with the plans. After some discussion, it was moved by Mr. Brough that the Board approve the objectives as set up by the committee, and that an appropriation not to exceed \$600 be authorized from the General Fund for the purpose of employing a landscape architect to assist with the plans. The motion was seconded by Mr. Newton and carried.

President Humphrey reported to the Board that, in accordance with the Board's direction, he had attempted to secure a reduction from Hitchcock and Hitchcock on their bill for extra architectural services in connection with the Dairy Farm buildings, but that he had been unable to secure any reduction. He presented a detailed breakdown of the charges which had been submitted by Hitchcock and Hitchcock and stated that if the Trustees were still unwilling to approve payment of the bill, the architects wished to have the matter submitted to arbitration. Several Board members having indicated their unwillingness to approve payment of the bill, it was moved by Mr. Reed that the matter be submitted to arbitration. The motion was seconded by Mr. McIntire and carried.

The meeting adjourned at 12:15 p.m.

NELSON MEMORIAL
GARDEN

EXTRA ARCHITECTURAL
SERVICES ON DAIRY
FARM BUILDINGS

When the meeting was called to order again at 2:15 p.m., there were present in addition to the Board members, Messrs. F. H. Porter and R. W. Bradley, architects, L. G. Meeboer, Business Manager, C. B. Jensen, Superintendent of Buildings and Grounds, and representatives of the seven companies which had submitted bids on Unit II of the Buildings and Grounds Service Building. Bids on the proposed new Unit, including a plumbing shop, an electrical shop, a paint shop, a campus shop, and a grinding room for research chemistry, were opened and read by the Business Manager as follows:

<u>Bidder</u>	Item No. 1 (General Contract)	Item No. 2 (Retaining Wall)	Unit Prices - Caissons Add per ft.	Deduct per ft.
Brennan Constr. Co. Pocatello, Idaho	\$137,800	\$7,200	\$ 3.00	\$2.80
Craftsmen Constr. Co. Cheyenne, Wyoming	127,617	7,277	3.00 to 5.00	1.50 to 3.00
Max W. Dudley Riverton, Wyoming	132,892	6,532	3.35	3.00
Loren Hancock Constr. Co. Cheyenne, Wyoming	117,500	6,962	6.75	5.00
Olson Construction Co. Cheyenne, Wyoming	123,400	7,500	3.75	2.60
Riedesel-Lowe Co. Cheyenne, Wyoming	118,800	7,800	4.00	2.50
Spiegelberg Lumber & Bldg. Co., Laramie, Wyo.	111,250	7,032	10.50	6.00

After the representatives of the bidding companies had left the meeting, President Humphrey gave the Trustees mimeographed statements showing a balance of \$179,852.09 available for the proposed construction. It was then moved by Mr. Reed that the low bid of the Spiegelberg Lumber and Building Company be accepted in its entirety. The motion was seconded by Mr. Chamberlain and carried.

Mr. Jensen suggested that, in view of the saving which had been

BIDS ON UNIT II
OF SERVICE BUILDING

effected by the unexpectedly low bids, it would be desirable to secure bids also on the carpenter shop. No action was taken on his suggestion. Messrs. Porter, Bradley, Meeboer, and Jensen then left the meeting.

A report was given to the Board on a statement from Mr. John P. Gifford, Area Property Custodian of the Surplus Property Division of the Department of Health, Education and Welfare in San Francisco to the effect that Wyoming is not receiving its proper share of surplus property each month. Miss Linford stated that she had had some contact with Mr. Sam Hitchcock of the State Department of Education concerning the problem, that the acquisition of surplus property came under his jurisdiction, and that she would investigate the situation. She was asked to present a report to the Board at the next meeting as to the types of material that may be secured and the methods used to inform the schools of the state of the availability of the material.

At 2:50 p.m. the Trustees went to the new Geology Building to participate in the cornerstone laying ceremonies which were scheduled at 3:00 o'clock. The meeting was called to order again at 3:50 p.m., with all members present except Mr. Reed, who was away for the remainder of the afternoon.

Dr. Humphrey called the Board's attention to a letter from Mr. H. F. Lutz of the engineering firm of Lutz and May regarding the possibility of controlling noise created by the Power Plant. Mr. Lutz stated that there were certain Power Plant noises which were uncontrollable and that others were only partially controllable. Mr. McIntire stated that he had been over to the Power Plant on two different occasions, and that he did not think the noise created by the Power Plant was as great as that created by cars going past or even by trains downtown. He suggested,

SURPLUS PROPERTY

NOISE CREATED BY
POWER PLANT

however, that for a small sum the unsightly area back of the Power Plant could be improved, and that he believed this improvement would satisfy many of the complaints from people who live back of the campus. Mr. Newton suggested that the possibility of turning the boiler blowoff valves into the sewer be investigated as one means of reducing noise. President Humphrey stated that he would have an estimate prepared on the cost of improving the area back of the Power Plant and would submit it to the Board at a later meeting.

For the information of the Board of Trustees, President Humphrey submitted a plan, prepared by the Band Director, the Chairman of the Division of Music, and the Dean of the College of Liberal Arts, covering the budgetary needs of the University Band for a period of five years. The plan as presented called for a total expenditure of \$20,870 for the five-year period. Mr. Peck moved that the plan be approved, provided the necessary funds are available. Mrs. Patterson seconded the motion and it was carried.

Complying with the direction of the Board, President Humphrey presented estimated costs for offering the freshman year of the nursing program at Sheridan, totaling \$40,002.89 for the two years of the biennium, and for offering the freshman program for both years and the sophomore program for the second year of the biennium, totaling \$66,085.62. After some discussion, it was moved by Mr. Newton, seconded by Mr. Jones, and carried that President Humphrey be authorized to request an amendment to the Legislative budget to include the \$66,085.62 necessary to provide a two-year nursing program at Sheridan.

Attention was given to recommendations presented by Dr. S. H. Knight, Head of the Geology Department, for the renovation and fireproofing of the

UNIVERSITY BAND,
FIVE-YEAR PLAN

SCHOOL OF NURSING
AT SHERIDAN

RENOVATION AND FIRE-
PROOFING OF GEOLOGY
BUILDING

present Geology Building. Dr. Knight proposed that as much of the work as possible be done during the summer of 1956.

The question of financing the proposed remodeling was considered at some length. Dr. Humphrey pointed out that the 1954-55 budget contains \$36,896 for the remodeling, that \$40,000 of the money saved on construction of Unit II of the Service Building could be applied toward the cost, and that there would be a saving of \$32,000 in the \$500,000 earmarked for construction of the addition to the Geology Building. He read the Trustees a bill which he proposed to have introduced in the Legislature authorizing use of the \$32,000 saving for renovation of the old building. Mr. Newton moved, Mr. Sullivan seconded, and it was carried that President Humphrey be authorized to have the proposed bill introduced.

Mr. McIntire then moved that President Humphrey be authorized to request an amendment to the budget as submitted to the Legislature to provide additional funds needed for the renovation of the Geology Building by using the following funds: (a) requested appropriation of 1955-57 for Service Building Unit III, carpenter shop, \$73,000; and (b) requested appropriation of 1955-57 for Service Building Unit III, garage (partial), \$125,000; and further that the President be authorized to request the Legislature for permission to use any funds that might remain after the renovation is completed to begin construction of Unit III of the Service Building. Mr. Reed seconded the motion and it was carried.

Mr. Brough moved that the Board approve the general plans submitted by Dr. Knight as a basis on which the architect could work in preparing plans and specifications, and that the architect be directed to prepare alternate plans and submit estimates on the cost of fireproofing the building. Mr. Chamberlain seconded the motion and it was carried.

Mr. McIntire moved that the President and the Business Manager be authorized to negotiate with Porter and Bradley for the architectural work

in connection with the renovation of the old Geology Building. Mr. Sullivan seconded the motion and it was carried.

President Humphrey presented a proposal from Mr. William R. Eberhart of the William R. Eberhart Productions in Hollywood for making a film for the University of Wyoming, the total cost of which would be \$10,500, \$17,500, or \$25,000 (depending on length, scope of production, etc.) The Trustees were in agreement that a film was something for which they could not request an appropriation from the state. Several possible ways of securing the necessary funds were discussed. Governor Simpson stated that he believed Mr. Glenn Nielson and Mr. Lloyd Taggart of Cody might be persuaded to undertake the responsibility of raising funds for the film, and he suggested inviting these men to come to Cheyenne, if possible before the next Board meeting, to meet with him, Mr. McCracken, and Mr. Hansen for the purpose of discussing the matter. It was the consensus of the Board that the Governor's suggestion was an excellent one and would be very helpful.

The Board adjourned at 6:00 p.m. and reassembled at 10:15 a.m. on January 15, with all members present except Governor Simpson.

The Trustees considered next a report from the Business Manager with regard to the use of the University stone quarry by the DeWald Stone Works. In March 1954 the Trustees authorized an agreement with the DeWald Stone Works granting the Company the right of entry into the University stone quarry, with the understanding that the length of the term of that agreement should coincide with the agreement between the DeWald Stone Works and the Union Pacific Railroad Company, since the mineral rights are the property of the Union Pacific. The Business Manager stated that as yet no agreement had been worked out with the Union Pacific but that, according to Mr. DeWald, an agreement was in the

UNIVERSITY FILM

USE OF UNIVERSITY
STONE QUARRY BY DEWALD
STONE WORKS

process of being worked out. Mr. Reed moved that Mr. DeWald be given a period of ninety days in which to secure the lease from the Union Pacific and thus make effective the agreement between the Company and the University. Mr. Sullivan seconded the motion and it was carried.

Mr. Newton moved that the Board invite the mayors and other city officials meeting on the campus today to be its guests at the basketball game this evening. Mrs. Patterson seconded the motion and it was carried.

A report from the Business Manager stated that bids had been received on the University comprehensive liability policy for a three-year term, and that the bid of the Commercial Insurance Company in the amount of \$5,592.23 (providing for bodily injury in the amount of \$50,000 to \$1,000,000 per accident including malpractice, and property damage coverage in the amount of \$50,000 for each accident) had been accepted. The Business Manager pointed out that three bids lower than the accepted bid were received but were not accepted because they did not provide for coverage against malpractice claims. Mr. Reed moved that the action taken in respect to the policy be approved. Mr. Sullivan seconded the motion and it was carried.

Mr. Sullivan moved, Mr. Peck seconded, and it was carried that the following change order, totaling \$4,756, be approved and added to the contract for construction of the Geology Building:

- Item 1: Install additional vent for fume hood which will be installed in Room No. 203. \$ 177.00
- Item 2: Install extra floor drain in basement where directed and extend acid drain, hot and cold water, and install bronze cover for future sink in Room 302. 374.00
- Item 3: Excavate for and construct new reinforced concrete pylon and retaining walls and Seismograph Room and Recorders Room, all as shown on drawings. 4,275.00
- Item 4: Change the roofing on the pitched roofs from that specified to Carey Fire-Chex shingles in selected color, Deduct \$ -220.00

BASKETBALL TICKETS FOR CITY OFFICIALS

INSURANCE

CHANGE ORDER, GEOLOGY BUILDING

Add: for furnishing of twenty year bond and flashing endorsement, and one extra ply of felt on the flat roofs	<u>150.00</u>	<u>-70.00</u>
		\$4,756.00

President Humphrey called attention to a report on the operation of the Car Pool for the period November 1, 1953, to November 1, 1954, showing a profit of \$6,850.98 for the period. It was the consensus of the Board that the Car Pool had been operated very effectively during the period covered by the report, and Mr. Brough moved that the Board authorize the continued operation of the Pool. Mr. Hansen seconded the motion and it was carried.

CAR POOL

Mr. Hansen moved, Mrs. Patterson seconded, and it was carried that the following appointments recommended in the Addendum to the President's Report be approved:

APPOINTMENTS

1. Mr. Lael R. Harrison as Assistant County Agent in Laramie County, effective January 1, 1955, at a salary rate of \$4,896 on a twelve-month basis.

Harrison

2. Mr. Laverne M. Powell as Supply Instructor and Research Assistant in Agronomy, effective March 25, 1955, at a salary rate of \$4,080 on a twelve-month basis.

Powell

3. Mr. Paul C. Singleton as Supply Instructor and Research Assistant in Agronomy, effective February 14, 1955, at a salary rate of \$4,200 on a twelve-month basis.

Singleton

4. Mr. A. Z. Joy as Research Assistant in Wool for full-time work for the period April 1 to September 15, 1955, and from June 16 to September 30, 1956, at a salary rate of \$315 per month, and for two-thirds time for the period September 16, 1955, through June 15, 1956, at a salary rate of \$255 per month.

Joy

5. Mr. Laurence A. Walker as Principal of the University Elementary

Walker

School, effective January 1, 1955, at his current salary rate.

6. Mrs. Barbara J. Smith as Acting Chairman of the Division of Nursing for the period February 1 to June 4, 1955, at her current salary rate.

Smith

1. Elementary Education. Mrs. Patterson moved that the Board authorize an appropriation of \$450 for Supplies and \$50 for Contractual Services for the Department of Elementary Education for the remainder of the fiscal year 1954-55. Mr. Brough seconded the motion and it was carried.

BUDGET CHANGES

Elementary Education

Mr. Reed moved, Mr. Peck seconded, and it was carried that the following appropriations also be authorized:

2. Department of Modern and Classical Languages. An appropriation of \$118 to provide the additional amount needed by the Department for employing a part-time instructor for the winter quarter.

Department of Modern and Classical Languages

3. Department of Mathematics. An appropriation of \$420 to cover the cost of employing a part-time instructor in the Department during the winter quarter.

Department of Mathematics

Complying with the direction given him at the November meeting of the Board, President Humphrey presented estimates on the cost of purchasing new uniform coats for the Band. The style recommended by the Band Director was submitted by Craddock Uniforms, and the cost was \$29.02 each. After some deliberation, it was moved by Mr. Sullivan, seconded by Mr. McIntire and carried that purchase of the coats be authorized, payment to be made during this fiscal year if money is available, otherwise in 1955-56. Dr. Humphrey was directed to ask the Band Director to have a sample coat made up and the uniform modeled by a Band member at the next meeting of the Board before a final order is placed.

BAND UNIFORMS

For the information of the Board, President Humphrey presented financial statements, revised as of December 31, 1954, which were prepared in the office of the Business Manager. Consideration of the statements led to a discussion of possible investment of free balances. It was suggested that the Business Manager be asked to present to the Board at the next meeting statements showing monthly balances over the past twelve months, so that the Trustees might see what the average investment fund could be.

President Humphrey submitted a sketch of the proposed sign which the Board had requested for identification of campus buildings. The Trustees were opposed to the type of sign shown in the sketch, and President Humphrey was directed to investigate the following three possibilities: (1) placing a brass plaque containing black lettering on those buildings not presently identified; (2) having a stonemason engrave the building names in the stone; and (3) having a plaque made to hang on posts set in concrete.

Attention was called to the proposed service award, copies of which had been handed to the Trustees at the close of the November meeting. President Humphrey recommended that such awards be presented each year to persons whose service to the state should be recognized but who might not be eligible for an honorary degree. Mr. Jones moved that the proposed awards be given at some appropriate occasion each year, and that the total number should not exceed five. Mr. Brough seconded the motion and it was carried. President Humphrey stated that selection of the recipients would be the sole responsibility of the Board of Trustees, and he suggested that the Trustees be prepared to make recommendations at the next meeting of the Board.

FINANCIAL STATEMENTSSIGNS FOR CAMPUS BUILDINGSSERVICE AWARDS

President Humphrey reported that the Wyoming Union deficit, which had existed for a number of years, had been paid, and that the Union had begun to accumulate a balance which could be used for improvements and remodeling. The Trustees directed President Humphrey to express to Mr. Larry Clark, Manager of the Union, their appreciation for his fine work in removing the deficit and placing the Union on a sound financial basis.

Dr. Humphrey called attention to the fact that the Board's decision to submit to arbitration the bill of Hitchcock and Hitchcock for extra architectural services on the Dairy Farm buildings would necessitate the appointment of someone to serve as the University's representative on the arbitration committee. Mr. McCracken directed President Humphrey to ask Mr. George Forbes if he would assume that responsibility.

Reporting for the committee appointed to prepare a resolution recognizing the advancement of Mr. Simpson to the Governorship of the state, Mr. Peck read the following resolution:

RESOLVED, That the members of the Board of Trustees of the University of Wyoming and the President of the University, recognizing the great contribution made to that institution by Milward L. Simpson, and realizing the great honor bestowed on him by the people of the State of Wyoming in his election to the Governorship, wish to add these small words of appreciation to those already expressed.

THAT Governor Simpson gave of his time, his effort, his spirit, his talents, and his substance unstintingly to the University of Wyoming, not only during his sixteen years on the Board of Trustees, but before that time,

THAT the welfare of the students at the University of Wyoming was always and is now uppermost in the mind of Governor Simpson where problems of the University are concerned,

THAT, while the Board of Trustees has lost a great President, it has gained a Governor dedicated to the University of Wyoming and the youth of the State of Wyoming,

And, whereas the members of the Board of Trustees of the University of Wyoming wish to express their deep appreciation to Milward L. Simpson for his years of dedicated University

WYOMING UNION DEFICITEXTRA ARCHITECTURAL
SERVICES ON DAIRY
FARM BUILDINGSRESOLUTION ON ELECTION
OF MR. SIMPSON AS
GOVERNOR

service, and express their faith that in his many and heavy duties as Governor of Wyoming, Governor Simpson will still be able to continue his dedicated service to the University of Wyoming.

Mr. Peck moved that the resolution be adopted. Mr. Reed seconded the motion and it was unanimously carried.

For the Board's information, Dr. Humphrey reported that an unrestricted gift of \$500 had been received by the University from Merrill, Lynch, Pierce, Fenner, and Beane.

Also for the information of the Board, President Humphrey reported that Professor R. E. Conwell, Head of the Department of Economics and Sociology, is writing a column for the newspapers of the state under the heading "Says a Wyoming Economist." He added that Mr. Conwell had been careful to state in his articles that they do not in any sense reflect the opinion of the University.

Mr. L. G. Meeboer, Business Manager, and Mr. C. B. Jensen, Superintendent of Buildings and Grounds, were invited into the meeting for a discussion of the plans to be submitted to the Legislature with respect to needed housing for married students. Mr. Meeboer explained the cost estimates which he had prepared on 100 additional apartments under several different plans of financing, and Mr. Jensen outlined the changes which had been made in the plans used for the twenty apartments constructed during the summer of 1954.

Since Mr. Reed found it necessary to leave the meeting before adjournment, Mr. McCracken asked Mr. Meeboer and Mr. Jensen to withdraw temporarily. He then stated that he did not wish to continue as Acting President of the Board of Trustees and that he would like to have the Board elect a new President. Mr. McIntire stated that he thought it was highly desirable to have Mr. McCracken serve until the end of the

GIFT TO UNIVERSITY

NEWSPAPER COLUMN BY
PROFESSOR CONWELL

HOUSING FOR MARRIED
STUDENTS

BOARD OF TRUSTEES
PRESIDENCY

fiscal year, and that certainly it was in the best interests of the Board and the University that he serve until after the Legislative session. Mr. McIntire's request having received the unanimous concurrence of the Board, Mr. McCracken stated that he would continue as Acting President until after the next meeting of the Board.

The next meeting of the Board was set for March 4-5.

When Mr. Meeboer and Mr. Jensen returned to the room, consideration of the problems in respect to housing for married students was resumed. Mr. McIntire moved that the Board give tentative approval to the construction plans, with certain minor changes which Mr. Jensen was directed to make, and that President Humphrey be authorized to use the plans in his discussion with the Ways and Means Committee of the Legislature. Mr. Sullivan seconded the motion and it was carried.

During the very thorough discussion of the alternate plans which might be submitted to the Legislature for financing construction of the apartments for married students, President Humphrey presented a plan for including with the proposal for refinancing University of Wyoming bonds a loan of the full amount needed for construction of the one hundred student apartments. The plan as presented showed what payments would be necessary in order to liquidate the entire indebtedness by 1964. Dr. Humphrey explained that income on the apartments had not been taken into consideration in making the schedule but could be included if the Legislature wished. It was the consensus of the Board that the plan as outlined might be submitted as a fourth alternate proposal, provided it was worked out on a twenty-year basis and included authorization for prepayment of bonds whenever the Trustees so desired.

Mr. McIntire then moved that President Humphrey be instructed to request authority from the Legislature to construct one hundred housing

DATE FOR NEXT MEETING

HOUSING FOR MARRIED
STUDENTS

units on the campus of the University of Wyoming for housing married students; that the President be further instructed to submit to the Legislature the following proposals for financing such housing: (1) a request for an appropriation for the full amount needed to cover the cost of construction, (2) a request for a partial appropriation with authority to borrow the balance, (3) a request for authorization to borrow the entire amount through revenue bonds, and (4) a request for authority to consolidate an amount sufficient to pay for the one hundred units with the present refinancing program to be submitted to the Legislature; and, finally, that the total request for funds for construction of student housing units and furnishing them should be \$632,000. Mr. Hansen seconded the motion and it was carried.

1. After Mr. Meeboer and Mr. Jensen had left the meeting, President Humphrey presented a request from Miss Ruth Linder, Associate Professor of Geography Education, that, for reasons of health, she be permitted to retire on March 1, 1955. Dr. Humphrey pointed out that Miss Linder would not be sixty-five years of age until October 1955, but that if she retired on March 1 she would receive a payment of approximately \$120 a month from the state retirement plan until October 1955, that from October 1955 until July 1, 1956, she would receive a payment of approximately \$36.88 a month from the state plus approximately \$98 a month from Social Security, and that on July 1, 1956, she would receive in addition limited service payments from the University in the amount of \$83.43 per month. Mr. Hansen moved that Miss Linder's request for retirement on March 1, 1955, be approved. Mr. Brough seconded the motion and it was carried.

2. Mr. W. O. Edmondson, Extension Forester and Horticulturist, requested permission to retire on March 31, 1955, also for reasons of

RETIREMENT

Linder

Edmondson

health. Dr. Humphrey explained that while Mr. Edmondson would not be sixty-five until November 1956, he would be eligible for retirement under the provisions of the Wyoming Retirement Act and the Civil Service Retirement System, in which he holds membership. His retirement income, President Humphrey stated, would be approximately \$280 per month. Mr. Sullivan moved that Mr. Edmondson's request for retirement on March 31, 1955, be approved. Mrs. Patterson seconded the motion and it was carried.

President Humphrey was directed to write both Miss Linder and Mr. Edmondson and express to them the Board's appreciation for their loyalty to the University and for their very effective service through the years of their employment.

The Board adjourned at 5:30 p.m., to meet again on March 4-5.

Respectfully submitted,



J. R. Sullivan
Secretary